

Appendix 3 - Equality impact assessment screening form			
This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.			
Directorate	Central Services		
Service area	Democratic/Electoral services		
Proposal being screened	Decision on whether to proceed with a Community Governance Review of Kirby Grindalythe and Duggleby Parish.		
Officer(s) carrying out screening	Barry Khan – Assistant Chief Executive, Legal and Democratic Services.		
What are you proposing to do?	To consider commencing a Community Governance Review which would involve consulting with the public.		
Why are you proposing this? What are the desired outcomes?	Kirby Grindalythe and Duggleby Parish Council has requested a Community Governance Review to abolish the Parish Council and form two separate Parish Meetings The views of the public would be sought on this proposal.		
Does the proposal involve a significant commitment or removal of resources? Please give details.	It involves consultation with the residents of the parish.		
Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC’s additional agreed characteristics			
As part of this assessment, please consider the following questions:			
<ul style="list-style-type: none"> To what extent is this service used by particular groups of people with protected characteristics? Does the proposal relate to functions that previous consultation has identified as important? Do different groups have different needs or experiences in the area the proposal relates to? 			
If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked ‘Don’t know/no info available’, then a full EIA should be carried out where this is proportionate. You are advised to speak to your Equality rep for advice if you are in any doubt.			
Protected characteristic	Potential for adverse impact		Don’t know/No info available
	Yes	No	
Age			
Disability			
Sex			
Race			
Sexual orientation			
Gender reassignment			
Religion or belief			
Pregnancy or maternity			
Marriage or civil partnership			
NYCC additional characteristics			
People in rural areas			
People on a low income			
Carer (unpaid family or friend)			
Does the proposal relate to an area where there are known inequalities/probable	No		

impacts (e.g. disabled people's access to public transport)? Please give details.				
Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.				
Decision (Please tick one option)	EIA not relevant or proportionate:		Continue to full EIA:	
Reason for decision	It is not considered that the proposals to abolish Kirby Grindalythe and Duggleby Parish Council and form two separate Parish Meetings will exclude any groups. The consultation will be undertaken in such a way as to ensure that no groups are excluded and a broad range of responses is obtained.			
Signed (Assistant Director or equivalent)				
Date				